

Policy No. M-24

POLK-BURNETT ELECTRIC COOPERATIVE

MEMBER REQUEST FOR COOPERATIVE RECORDS

Note: No information/records concerning the Cooperative, shall be made available (except for routine information covered in the Cooperative's Policy No. M-24) unless the requesting member completely fills out and executes this form.

Requesting Member' Name, Address and Telephone Number:

State **specifically** what records are being requested: _____

State **specifically** why you want the records and to what use you will or may put them:

If the request is being made on your own behalf plus that of others, please state the names, addresses and telephone numbers of the others (state only names of persons who have **authorized** you to request these records on their behalf):

(Attach additional pages, if necessary)

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Member Information Request (continued):

If you are represented by an attorney in this request, please state such attorney's name, business address and telephone number:

It is understood and agreed that, by executing this request for Cooperative records, you agree that you will only use the records requested, and information therein, for the purpose stated above. You further verify and affirm that you will not allow any unauthorized use or any other person to use the requested records.

Date _____, 20__

Signature

This section to be completed by Polk-Burnett personnel only.

ACTION TAKEN*

Date _____, 20__

Signed _____

(title)