

**POLK-BURNETT ELECTRIC COOPERATIVE
AND SUBSIDIARIES
CENTURIA, WI
CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015**

**and
REPORT OF INDEPENDENT
CERTIFIED PUBLIC ACCOUNTANTS**

**POLK-BURNETT ELECTRIC COOPERATIVE AND SUBSIDIARIES
CENTURIA, WISCONSIN**

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Report of Independent Certified Public Accountants

Board of Directors
Polk-Burnett Electric Cooperative and Subsidiaries
Centuria, Wisconsin

We have audited the accompanying consolidated financial statements of Polk-Burnett Electric Cooperative and Subsidiaries which comprise the consolidated balance sheets as of December 31, 2016 and 2015, and the related consolidated statements of operations, members' equity, and cash flows for the years then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all materials respects, the financial position of Polk-Burnett Electric Cooperative and Subsidiaries as of December 31, 2016 and 2015 and the results of their operations and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Bauman Associates, Ltd.

CERTIFIED PUBLIC ACCOUNTANTS

Eau Claire, Wisconsin
February 15, 2017

POLK-BURNETT ELECTRIC COOPERATIVE
CONSOLIDATED BALANCE SHEETS
December 31, 2016 and 2015

<u>ASSETS</u>	<u>2016</u>	<u>2015</u>
PLANT, PROPERTY, AND EQUIPMENT:		
Plant	\$ 90,993,083	\$ 88,054,863
Construction work in progress	742,298	235,293
Total	<u>91,735,381</u>	<u>88,290,156</u>
Less accumulated depreciation	<u>22,594,492</u>	<u>21,183,244</u>
Net plant, property, and equipment	<u>69,140,889</u>	<u>67,106,912</u>
INVESTMENTS:		
Investments in associated cooperatives	13,989,180	13,403,379
Notes receivable	252,000	288,000
Other investments	13,625	12,837
Total investments	<u>14,254,805</u>	<u>13,704,216</u>
CURRENT ASSETS:		
Cash and cash equivalents	3,175,190	4,614,345
Temporary cash investments	1,053,872	1,397,037
Accounts receivable (less accumulated provision for uncollectible accounts of \$50,594 in 2016 and \$72,004 in 2015)	2,135,964	2,023,826
Notes receivable - current portion	36,000	36,000
Materials and supplies	484,640	551,417
Prepayments	609,425	394,530
Total current assets	<u>7,495,091</u>	<u>9,017,155</u>
DEFERRED DEBITS	<u>1,539,181</u>	<u>1,711,858</u>
 TOTAL ASSETS	 \$ <u>92,429,966</u>	 \$ <u>91,540,141</u>

The accompanying notes are an integral part of these consolidated financial statements.

<u>EQUITIES AND LIABILITIES</u>	<u>2016</u>	<u>2015</u>
EQUITIES:		
Patronage capital	\$ 44,741,374	\$ 42,513,783
Other equities	2,474,735	2,285,607
Total equities	<u>47,216,109</u>	<u>44,799,390</u>
LONG-TERM DEBT	<u>35,703,942</u>	<u>37,291,245</u>
CURRENT LIABILITIES:		
Current portion of long-term debt	1,533,101	1,258,289
Accounts payable	607,219	369,650
Accounts payable - billed power costs	1,840,106	1,691,561
Propane customer deposits	1,617,048	1,982,722
Other current liabilities	1,455,283	1,621,347
Total current liabilities	<u>7,052,757</u>	<u>6,923,569</u>
DEFERRED CREDITS	<u>2,457,158</u>	<u>2,525,937</u>
TOTAL EQUITIES AND LIABILITIES	\$ <u>92,429,966</u>	\$ <u>91,540,141</u>

POLK-BURNETT ELECTRIC COOPERATIVE
CONSOLIDATED STATEMENTS OF OPERATIONS
Years Ended December 31, 2016 and 2015

	<u>2016</u>	<u>2015</u>
OPERATING REVENUES	\$ 34,430,345	\$ 35,419,187
LESS COST OF GOODS SOLD	<u>19,429,906</u>	<u>20,031,690</u>
GROSS MARGINS	<u>15,000,439</u>	<u>15,387,497</u>
OPERATING EXPENSES:		
Operations	1,433,832	1,507,588
Maintenance	2,192,151	2,091,646
Customer accounts	780,868	778,141
Customer service and information	486,717	536,776
Sales	44,726	41,757
Administrative and general	2,558,008	2,407,843
Depreciation	3,075,876	3,087,208
Rent	1,500	1,800
Other	431,742	473,416
Total operating expenses	<u>11,005,420</u>	<u>10,926,175</u>
OPERATING MARGINS BEFORE CAPITAL CREDITS	3,995,019	4,461,322
CAPITAL CREDITS FROM OTHER COOPERATIVES	<u>923,451</u>	<u>1,074,309</u>
OPERATING MARGINS	<u>4,918,470</u>	<u>5,535,631</u>
NON-OPERATING MARGINS:		
Interest income	53,991	54,595
Finance charges	5,834	7,762
Gain on sale of property and equipment	50,947	(1,415)
Other non-operating expense	<u>(88,780)</u>	<u>(74,930)</u>
Total non-operating margins	<u>21,992</u>	<u>(13,988)</u>
MARGINS BEFORE INTEREST AND INCOME TAX	4,940,462	5,521,643
INTEREST EXPENSE	1,575,164	1,692,070
INCOME TAX EXPENSE	<u>59,366</u>	<u>79,857</u>
NET MARGINS	<u><u>\$ 3,305,932</u></u>	<u><u>\$ 3,749,716</u></u>

The accompanying notes are an integral part of these consolidated financial statements.

POLK-BURNETT ELECTRIC COOPERATIVE
CONSOLIDATED STATEMENTS OF MEMBERS' EQUITY
Years Ended December 31, 2016 and 2015

	<u>Patronage Capital</u>	<u>Accumulated Unallocated Non-operating Margins</u>	<u>Other Equities</u>	<u>Accumulated Margins of Subsidiaries</u>	<u>Total</u>
Balance December 31, 2014	\$ 39,809,600	189,944	522,861	1,383,658	\$ 41,906,063
Unallocated 2014 margins	9,786	(9,786)	-	-	-
Net margins (losses)	3,603,629	-	-	146,087	3,749,716
Retirement of capital credits	<u>(909,232)</u>	<u>-</u>	<u>52,843</u>	<u>-</u>	<u>(856,389)</u>
Balance December 31, 2015	42,513,783	180,158	575,704	1,529,745	44,799,390
Unallocated 2015 margins	(25,332)	25,332	-	-	-
Net margins (losses)	3,200,664	-	-	105,268	3,305,932
Retirement of capital credits	<u>(947,741)</u>	<u>-</u>	<u>58,528</u>	<u>-</u>	<u>(889,213)</u>
Balance December 31, 2016	<u>\$ 44,741,374</u>	<u>\$ 205,490</u>	<u>\$ 634,232</u>	<u>\$ 1,635,013</u>	<u>\$ 47,216,109</u>

The accompanying notes are an integral part of these consolidated financial statements.

POLK-BURNETT ELECTRIC COOPERATIVE
CONSOLIDATED STATEMENTS OF CASH FLOWS
Years Ended December 31, 2016 and 2015

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net margins	\$ 3,305,932	\$ 3,749,716
Adjustments to reconcile net margins to net cash provided by operating activities:		
Depreciation	3,340,981	3,280,767
Non-cash portion of patronage capital received	(923,451)	(1,074,309)
Loss (Gain) on asset disposal	(50,947)	1,415
Change in assets and liabilities:		
Decrease (increase) in accounts receivable	(112,138)	428,577
Decrease (increase) in materials and supplies	66,777	246,582
Decrease (increase) in other current assets	(214,895)	149,464
Increase (decrease) in deferred debits	172,677	238,571
Increase (decrease) in accounts payable	175,203	(195,319)
Increase (decrease) in propane customer deposits	(365,674)	(445,433)
Increase (decrease) in other current liabilities	(166,064)	20,338
Increase (decrease) in deferred credits	(68,779)	(67,203)
Net cash provided by operating activities	5,159,622	6,333,166
CASH FLOWS FROM INVESTING ACTIVITIES:		
Proceeds from sale of property and equipment	57,070	62,690
Extension and replacement of plant	(5,738,566)	(5,782,994)
Contributions in aid of construction	568,396	559,088
Purchase of investments	(1,000)	-
Proceeds from investments	373,862	355,884
Net cash used in investing activities	(4,740,238)	(4,805,332)
CASH FLOWS FROM FINANCING ACTIVITIES:		
Principal payments on long-term debt	(1,312,491)	(1,046,916)
Retirements of patronage capital, net of gain	(889,213)	(856,389)
Net cash used in financing activities	(2,201,704)	(1,903,305)
Net decrease in cash and cash equivalents	(1,782,320)	(375,471)
Cash and cash equivalents at beginning	6,011,382	6,386,853
Cash and cash equivalents at end	\$ 4,229,062	\$ 6,011,382

The accompanying notes are an integral part of these consolidated financial statements.

POLK-BURNETT ELECTRIC COOPERATIVE
CONSOLIDATED STATEMENTS OF CASH FLOWS
Years Ended December 31, 2016 and 2015

	2016	2015
Supplemental disclosure of cash flow information:		
Cash payments during the year for:		
Interest paid	\$ <u>1,622,190</u>	\$ <u>1,731,694</u>
Income tax paid (received)	\$ <u>179,610</u>	\$ <u>(36,299)</u>
Supplemental disclosure of non-cash investing and financing activities:		
The Cooperative and its subsidiaries record patronage capital allocations from associated organizations as revenue and as investments in associated organizations as follows:		
Patronage capital allocations	\$ <u>923,451</u>	\$ <u>1,074,309</u>

The accompanying notes are an integral part of these consolidated financial statements.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 1 NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Business

Polk-Burnett Electric Cooperative and Subsidiaries' (the Cooperative) principal line of business is providing electric service to residential and business customers residing in six rural counties in west central Wisconsin. The Cooperative, through the Subsidiary, sells propane at rates which are determined by management. Electric rates charged to customers are established by the Board of Directors.

Financial Statement Presentation

As a member-elected Board of Director regulated entity, the Cooperative accounts for the financial effects of regulation in accordance with the Financial Accounting Standards Board Accounting Standards Codification 980 Regulated Operations (FASB ASC 980). This statement allows for the recording of a regulatory asset or liability for amounts that will be collected or refunded through the rate-making process in the future. In accordance with regulatory treatment, the Cooperative deferred a debt redemption gain and amortizes such gain over the life of the new debt. The accounting policies followed by the Cooperative are subject to the Federal Energy Regulatory Commission's Uniform System of Accounts prescribed for Class A and B Electric Utilities. The accounting policies conform to accounting principles generally accepted in the United States of America as applied in the case of regulated electric utilities. The Cooperative uses the accrual method of accounting. The Cooperative believes, based on current regulatory circumstances, that its use of regulatory accounting is appropriate and in accordance with the provisions of FASB ASC 980.

Principles of Consolidation

The consolidated financial statements include the accounts of Polk-Burnett Diversified Services, Inc. and its subsidiary Polk-Burnett Propane Services, Inc. as well as its affiliate Polk-Burnett Economic Development Corporation. All material intercompany transactions and accounts have been eliminated.

Concentrations of Credit Risk

Financial instruments which potentially subject the Cooperative to concentrations of credit risk consist principally of cash equivalents, accounts receivable and notes receivable. The Cooperative places its cash deposits and cash investment with high credit quality financial institutions and, by policy, generally limits the amount of credit exposure to any one financial institution. Concentrations of credit risk with respect to accounts receivable are limited due to the Cooperative's large number of customers. The Cooperative believes it is not exposed to any significant credit risks.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 1 NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant estimates in the financial statements are plant useful lives and the self-funded medical insurance reserve. Actual results could differ from those estimates.

Investments in Associated Cooperatives

Investments in associated cooperatives are recorded at cost plus undistributed allocated equities from other cooperatives. Patronage allocations are recognized in the year the allocation pertains to and are redeemable only at the option of the issuing cooperative.

Other Investments

Other investments are recorded at cost, which approximates fair market value.

General

The Cooperative maintains its books in conformance with the Uniform System of Accounts prescribed by the Rural Development Utilities Program (RDUP).

Cash and Cash Equivalents

The Cooperative considers all highly liquid cash instruments with a maturity of three months or less when purchased to be cash equivalents. Cash equivalents are stated at cost, which approximates fair market value.

Accounts Receivable

Receivables are stated at the amount the Cooperative expects to collect from outstanding balances. The Cooperative provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after the Cooperative has used reasonable collection efforts are written off through a charge to the valuation allowance and a credit to the receivable accounts. Changes in the valuation allowance have not been material to the financial statements.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 1 NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Inventories

Electric materials and supplies are recorded at average unit cost and propane inventory is recorded at the lower of average unit cost or market. Balances as of December 31, 2016 and 2015 are:

	2016	2015
Electric materials and supplies	\$ 367,299	\$ 430,585
Propane inventory	117,341	120,832
Total	\$ <u>484,640</u>	\$ <u>551,417</u>

Plant, Maintenance and Depreciation

Plant, property, and equipment are recorded at cost. The cost of additions includes contracted work, direct labor, materials and allocable overheads. When units of property are retired, sold or otherwise disposed of in the ordinary course of business, their average book cost, less net salvage, is charged to accumulated depreciation. Included in accumulated depreciation are non-legal costs of removing plant. Repairs and the replacement and renewal of items determined to be less than units of property are charged to maintenance. Any gains or losses on utility and non-utility plant and equipment using individual unit depreciation are reflected in operations. Depreciation for electric distribution plant is computed on the straight-line composite rate method which expenses the cost of plant over their estimated useful lives. General plant depreciation rates have been applied on a straight-line unit basis which expenses the cost of plant over their estimated useful lives. Depreciation rates are adopted by the Board of Directors.

Asset Retirement Obligation

The FASB ASC requires entities to record the fair value of a liability for legal obligations associated with an asset retirement in the period in which the obligations are incurred. When the liability is initially recorded, the entity capitalizes the cost of the asset retirement obligation by increasing the carrying amount of the related long-lived asset. Over time, the liability is accrued to its present value each period, and the capitalized cost is depreciated over the useful life of the related asset. The Cooperative has determined it does not have a material legal obligation to remove long-lived assets as described by the FASB ASC, and accordingly has not recognized any asset retirement obligation costs in its financial statements for the years ended December 31, 2016 and 2015.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 1 NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Long-Lived Assets

Long-lived assets to be held and used are reviewed for impairment whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the fair value of the asset. Long-lived assets to be disposed of are reported at the lower of carrying amount or their fair value less cost to sell.

Patronage Capital

Amounts received from the furnishing of electric energy in excess of operating costs and expenses are assigned to patrons on a patronage basis. Certain amounts received by the Cooperative from its other operations in excess of costs and expenses are allocated to its patrons on a patronage basis to the extent they are not needed to offset current or prior deficits. Dividends paid from the Cooperative's subsidiaries may be allocated to electric patrons on a patronage basis.

Revenue Recognition

Revenues are recognized based on products and services provided to customers each month. Electric customer meters are read and billed on a cycle basis. Electric revenue is recorded for services provided from the monthly meter-reading dates which may not be at month-end but are consistent from month to month for each cycle. The Cooperative does not provide an estimate for unbilled revenues at month end as the financial statement impact is minimal and the accounting treatment is consistent. The related power costs are recorded to the month-end.

Self-funded Health Insurance

The Cooperative has a self-funded health insurance plan which provides medical payments to employees and their dependents that are not covered by the high deductible insurance plan. The health care expense is based on actual claims paid, reinsurance premiums, administrative fees and unpaid claims at year end. All health care costs are expensed as incurred.

Advertising Costs

Advertising costs are expensed as incurred. Advertising expenses were \$44,726 and \$41,957 for the years ended December 31, 2016 and 2015, respectively.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 1 NATURE OF BUSINESS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Derivative Instruments and Hedging Activities

The Cooperative's policy is to not use freestanding derivatives and to not enter into contracts with terms that cannot be designated as normal purchases or sales. Management has determined that the Cooperative has no freestanding or embedded derivatives.

Income Taxes

The Cooperative has been granted tax exempt status by the Internal Revenue Service and the State of Wisconsin.

Polk-Burnett Diversified Services, Inc. and its subsidiary Polk-Burnett Propane Services, Inc. and Polk-Burnett Economic Development Corporation are taxable at the federal and state level, and a provision for income taxes is included in the financial statements. A deferred tax liability for Polk-Burnett Propane Services, Inc. is recorded for future tax consequences attributable to temporary differences between financial statement carrying amounts of assets and liabilities and their respective tax bases. Principally these differences relate to depreciation of property and equipment and operating loss carryforwards.

Date of Management Review

In preparing these financial statements, the Cooperative has evaluated events and transactions for potential recognition or disclosure through February 15, 2017, the date the financial statements were available to be issued.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 2 PLANT, PROPERTY, AND EQUIPMENT

The cost and composite depreciation rates for plant, property, and equipment are as follows:

	Composite Depreciation Rates %	2016	2015
Electric Utility Plant			
Intangible		\$ 348	\$ 348
Distribution	3.54%	72,165,798	70,100,933
General	4.66%	13,010,664	12,270,730
Total in service		<u>85,176,810</u>	<u>82,372,011</u>
Under construction		742,298	235,293
Less accumulated depreciation		<u>(19,764,653)</u>	<u>(18,547,952)</u>
Subtotal Electric Plant		<u>66,154,455</u>	<u>64,059,352</u>
Non-Utility Plant			
Non-Utility Plant	0.33%	1,039,247	1,039,247
Less accumulated depreciation		<u>(375,725)</u>	<u>(372,298)</u>
Total Non-Utility Plant		<u>663,522</u>	<u>666,949</u>
Total Electric Cooperative Plant		<u>66,817,977</u>	<u>64,726,301</u>
Propane Subsidiary Plant			
In service	4.19%	4,777,026	4,643,605
Less accumulated depreciation		<u>(2,454,114)</u>	<u>(2,262,994)</u>
Subtotal		<u>2,322,912</u>	<u>2,380,611</u>
Net plant, property, and equipment		<u>\$ 69,140,889</u>	<u>\$ 67,106,912</u>

The non-utility plant is held in the electric utility and is leased to the subsidiaries or held directly by the subsidiary.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 3 INVESTMENTS

Investments in Associated Cooperatives

	<u>2016</u>	<u>2015</u>
Patronage Capital Credits		
Dairyland Power Cooperative (DPC)	\$ 10,877,804	\$ 10,351,412
National Rural Utilities Cooperative Finance Corporation (CFC)	1,305,950	1,234,661
Federated Rural Electric Insurance Exchange	210,150	215,559
Rural Electric Supply Cooperative (RESCO)	220,284	229,895
Subtotal	<u>12,614,188</u>	<u>12,031,527</u>
CFC member capital securities (matures 1/9/44, 5.00%)	<u>100,000</u>	<u>100,000</u>
Capital Term Certificates of the National Rural Utilities Cooperative Finance Corporation		
Capital term certificates - maturities 10/1/2070-2080; interest rate, 5.0%	532,131	532,131
Loan term certificates - maturities 10/1/2020 - 2025; interest rate, 3.0%	47,900	47,900
Loan capital certificates - maturities 1/1/2018 to 11/1/2039 non-interest bearing	569,047	575,811
Subtotal	<u>1,149,078</u>	<u>1,155,842</u>
Other	<u>125,914</u>	<u>116,010</u>
Total	<u>\$ 13,989,180</u>	<u>\$ 13,403,379</u>

The investment in DPC consists primarily of capital credits for the Cooperative's share of DPC's operating margins that have been allocated but not received and its share of unallocated operating losses. Operating margins and losses are recognized based on the Cooperative's percentage of DPC's power output sold to its members each year, which approximates the Cooperative's ownership in DPC. The Cooperative's investment in DPC is recorded on the equity method. During 2016 and 2015, the Cooperative recognized income of \$704,712 and \$834,450, respectively, related to its portion of DPC's margin.

Investments in CFC represent undistributed capital credits allocated to the Cooperative as well as loan and capital term certificates. The certificates represent investments made pursuant to CFC borrowing requirements. During 2016 and 2015 the Cooperative recognized income of \$142,578 and \$148,313, respectively, related to its portion of CFC's margins.

All CFC securities are classified as held-to-maturity.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 3 INVESTMENTS (Continued)

Investments in Associated Cooperatives (Continued)

The investments in Federated Rural Electric Insurance Exchange and Rural Electric Supply Cooperative represent undistributed capital credits allocated to the Cooperative. The Cooperative purchases insurance and material and supplies from these two Cooperatives. During 2016 and 2015 Polk-Burnett recognized income of \$42,732 and \$51,213, respectively, from Federated and \$14,041 and \$22,516 respectively, from RESCO related to its portion of these Cooperative's margins.

Economic Development Note Receivable

In 2014, the Cooperative executed an interest-free loan in the amount of \$360,000 to the Grantsburg Fire Association which will be repaid with ten annual payments of \$36,000 beginning in December of 2015. \$300,000 was funded with an interest free loan from the USDA and \$60,000 was provided by the Cooperative.

Note 4 DEFERRED DEBITS

The balance of deferred debits consists of the following:

	2016	2015
NRECA RS Plan prepayment	\$ 1,473,287	\$ 1,711,858
Unamortized debt expense	65,894	-
	\$ 1,539,181	\$ 1,711,858

At the December 2012 meeting of the I&FS Committee of the NRECA Board of Directors, the Committee approved an option to allow participating cooperatives in the Retirement Security (RS) Plan (a defined benefit multiemployer pension plan) to make a prepayment and reduce future required contributions. The prepayment amount is a cooperative's share, as of January 1, 2013, of future contributions required to fund the RS Plan's unfunded value of benefits earned to date using Plan actuarial valuation assumptions. The prepayment amount will typically equal approximately 2.5 times a cooperative's annual RS Plan required contribution as of January 1, 2013. After making the prepayment, for most cooperatives the billing rate is reduced by approximately 25%, retroactive to January 1, 2013. The 25% differential in billing rates is expected to continue for approximately 15 years. However changes in interest rates, asset returns and other plan experience different from that expected, plan assumption changes, and other factors may have an impact on the differential in billing rates and the 15 year period. On April 30, 2013 a prepayment of \$2,385,677 (\$2,129,726 Electric Cooperative and \$255,951 Propane) was made to the NRECA RS Plan. The Cooperative is amortizing this amount over ten years.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 5 EQUITIES

Patronage Capital

	<u>2016</u>	<u>2015</u>
Assignable	\$ 3,200,664	\$ 3,603,629
Assigned to date	<u>61,057,466</u>	<u>57,479,169</u>
Subtotal	64,258,130	61,082,798
Retired to date	<u>19,516,756</u>	<u>18,569,015</u>
 Total	 <u>\$ 44,741,374</u>	 <u>\$ 42,513,783</u>

The mortgage provisions restrict the retirement of patronage capital unless, after retirement, the total equity of the Cooperative equals at least 20% of the assets of the Cooperative. However, retirements (exclusive of any distributions to the estates of deceased patrons) can be made if such distributions do not exceed 30% of the preceding year's net consolidated margin. No distribution can be made if there is unpaid, when due, any installments of principal or interest on the notes.

Distributions to estates are made at the request of the estates. The retirement paid out is discounted, and the excess is retained by the Cooperative as a gain on retirement of capital credits. Patronage capital credits, arising from prior years' margins, are retired chronologically.

No interest shall be paid or payable to the patrons on any capital furnished by the patrons.

Other Equities

	<u>2016</u>	<u>2015</u>
Accumulated unallocated non-operating margins	\$ 215,564	\$ 180,158
Gain on early retirement of capital credits	634,232	575,704
Accumulated margins of subsidiaries	<u>1,624,939</u>	<u>1,529,745</u>
 Total	 <u>\$ 2,474,735</u>	 <u>\$ 2,285,607</u>

Accumulated Unallocated Non-Operating Margins

Accumulated unallocated non-operating margins consist of non-operating margins less deficits from operating divisions.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
December 31, 2016 and 2015

Note 5 EQUITIES (Continued)

Gain on Early Retirements of Capital Credits

Gain on early retirement of capital credits consists of the discounted portion of capital credits paid to estates, due to early retirement.

Accumulated Margins of Subsidiaries

The accumulated margins of subsidiaries consist of the income, net of losses, from the wholly owned subsidiaries from their date of incorporation to December 31, 2016 and 2015.

Note 6 LONG-TERM DEBT AND LINE OF CREDIT

Long term debt is as follows:

	2016	2015
National Rural Utilities Cooperative Finance Corporation (CFC)		
Mortgage notes - interest rates of 3.20% to 7.60%, notes payable in quarterly installments with maturities at various dates from 2019 to 2046.	\$ 34,731,159	\$ 35,959,788
Farmer Mac notes serviced through CFC - interest rates of 3.98% payable in semi-annual installments with maturities at various dates from 2036 to 2037.	2,022,628	2,083,151
Rural Economic Development note payable, interest rate of zero percent unless used for unapproved purposes at which time interest at a rate established in 31 CFR 901.9 would begin to accumulate until repaid. No maturity as long as used for economic development, as stated.	300,000	300,000
National Cooperative Services Corporation (NCSC) note, interest rate of 3.85%, payable in quarterly installments and matures in 2023.	183,256	206,595
	37,237,043	38,549,534
Less amount due within one year	1,533,101	1,258,289
Total long-term debt	\$ 35,703,942	\$ 37,291,245

Substantially all assets are pledged to CFC and NCSC as a security on the mortgage notes. The notes mature from 18 to 40 years from the date of issuance. The notes payable to CFC contain provisions for changing the rate of interest at specified future dates.

POLK-BURNETT ELECTRIC COOPERATIVE
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Note 6 LONG-TERM DEBT AND LINE OF CREDIT (Continued)

Approximate annual principal payments on the existing long-term debt for the next five years are:

2017	\$	1,533,101
2018	\$	1,614,931
2019	\$	1,691,160
2020	\$	1,750,543
2021	\$	1,845,969

Un-advanced loan funds of \$7,400,000 are available to the Cooperative from CFC.

The mortgage agreement with CFC requires, among other provisions, that the Cooperative maintain certain annual debt service coverage levels. The Cooperative was in compliance with the annual debt service coverage covenant at December 31, 2016.

Line of Credit

The Cooperative has a perpetual line of credit agreement with the National Rural Utilities Cooperative Finance Corporation providing the Cooperative with loans up to \$5.0 million on a revolving basis. Interest is payable quarterly at rates established by CFC, which are not to exceed the lowest prime rate as published in the "Money Rates" column of *The Wall Street Journal* plus 1% or lesser rate as fixed by CFC. The rate was 2.50% at December 31, 2016. The agreement provides that combined borrowing on this and any other line of credit shall not exceed \$5.0 million. Outstanding advances in any single calendar year may not exceed the prior calendar year's plant additions plus one-twelfth of annual operations and maintenance expenses. Any advances must be paid in full within 360 days of the advance or remain as long-term debt as the Cooperative can convert its line of credit to long-term at the discretion of the Board of Directors.

The Cooperative has a revolving line of credit with CoBank providing the Cooperative with loans up to \$6.0 million on a revolving basis. Interest is payable monthly at rates established by CoBank. The rate was 2.08% at December 31, 2016. The term of the commitment is up to and including July 31, 2017. The commitment will be renewed for an additional year if the lender provides the borrower a renewal notice. The unpaid principal is due on the last day of the term of the commitment.

The Cooperative, through its propane subsidiary, has a perpetual line of credit agreement with the NCSC providing the Cooperative with loans up to \$3.0 million on a revolving basis. Interest is payable quarterly at rates established by NCSC, which are not to exceed the lowest prime rate as published in the "Money Rates" column of *The Wall Street Journal* plus 1% or lesser rate as fixed by NCSC. The rate was 3.15% at December 31, 2016. The agreement provides that combined borrowing on this and any other line of credit shall not exceed the prior calendar year's plant additions plus one-twelfth of annual operations and maintenance expenses. Any advances must be paid in full within 360 days of the advance and remain at a zero balance for at least five consecutive business days. The Cooperative did not have any outstanding balance on the line of credit as of December 31, 2016 and 2015.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 7 OTHER CURRENT LIABILITIES

Other current liabilities consist of the following:

	<u>2016</u>	<u>2015</u>
Electric customer deposits	\$ 199,300	\$ 211,335
Taxes other than income	66,737	74,745
Accrued interest	268,910	299,271
Accrued payroll	273,184	296,838
Self-funded health insurance	44,315	40,000
Accrued employee vacations	585,866	624,253
Income tax payable	-	60,612
State tax collections payable	16,971	14,293
	<u>1,455,283</u>	<u>1,621,347</u>
Total	<u>\$ 1,455,283</u>	<u>\$ 1,621,347</u>

Note 8 DEFERRED CREDITS

The balance of deferred credits consists of the following:

	<u>2016</u>	<u>2015</u>
Unclaimed patronage capital retirement refunds, and general fund checks	\$ 233,194	\$ 199,426
Deferred gain on RDUP buy out, net of amortization	158,500	177,947
Deferred compensation	95,833	145,833
Regulatory liability	1,069,031	1,069,031
Customer advances for construction	36,600	42,700
Deferred tax liability (See note 9)	864,000	891,000
	<u>2,457,158</u>	<u>2,525,937</u>
Total	<u>\$ 2,457,158</u>	<u>\$ 2,525,937</u>

In 1995 and 1996, the Cooperative refinanced its RDUP debt of \$9.3 million with funds from CFC and RDUP discounting the debt \$1,396,538. The discount is being amortized over the remaining lives of the original notes using the effective interest rate amortization method. The amortization amounted to \$19,447 for 2016 and \$21,896 for 2015 and was credited to interest expense and the accumulated amortization is \$1,238,038 and \$1,218,591 at December 31, 2016 and 2015, respectively. The deferred gain on refinancing has been deferred in accordance with the FASB ASC.

In January 2013, Dairyland Power Cooperative received settlement proceeds from a lawsuit it filed against the United States Government and decided to refund 50% of the total settlement back to its member cooperatives. The portion of the settlement proceeds received in 2013 by the Cooperative totaled \$1,069,031 and was recorded as a regulatory liability. The Cooperative intends to use the regulatory liability to offset anticipated cost of power increases in future periods.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 9 INCOME TAXES

The provision for income tax expense (benefit) includes the following components:

	<u>2016</u>	<u>2015</u>
Current expense (benefit)		
Federal	\$ 64,181	\$ 101,295
State	22,185	5,562
Deferred income tax expense (benefit)		
Federal	(28,000)	(28,000)
State	<u>1,000</u>	<u>1,000</u>
 Total	 <u>\$ 59,366</u>	 <u>\$ 79,857</u>

Deferred income taxes based upon timing differences resulting primarily from net operating losses and depreciation are summarized as follows:

	<u>2016</u>	<u>2015</u>	<u>2014</u>
Deferred income tax assets	\$ -	\$ -	\$ 8,000
Deferred income tax liabilities	<u>864,000</u>	<u>891,000</u>	<u>926,000</u>
	864,000	891,000	918,000
Less - valuation allowance	-	-	-
Net deferred income tax liability	<u>\$ 864,000</u>	<u>\$ 891,000</u>	<u>\$ 918,000</u>

The net operating losses begin to expire in 2025.

Note 10 SELF-FUNDED HEALTH INSURANCE

The Cooperative has a self-funded program for employee health insurance. Stop-loss insurance coverage limits the Cooperative's risk to a maximum of \$45,000 per insured individual and approximately \$424,578 for all insured in the aggregate. The plan is administered and claims are validated by a benefits management company. All claims are expensed on the accrual basis when the benefits management company becomes aware of their validity. A liability of \$44,315 and \$40,000 as of December 31, 2016 and 2015, respectively, has been recorded to cover potential claims that may have occurred but which the benefits management company has not yet become aware of at December 31, 2016 and 2015.

Actual medical claims paid by the Cooperative for medical and prescription benefits was \$335,232 and \$226,167 in 2016 and 2015, respectively. The Cooperative offers a high deductible plan with deductibles of \$1,300, \$2,000 and \$3,000 for single plans and \$2,600, \$4,000 and \$6,000 for family plans.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 11 EMPLOYEE BENEFITS

Multi-employer Defined Benefit Pension Plan

The Cooperative participates in two pension plans covering union and nonunion employees through participation in the National Rural Electric Company Association (NRECA) Retirement and Security Program, a defined benefit pension plan qualified under Section 401 and tax exempt under 501(a) of the Internal Revenue Code. It is a multiemployer plan under the accounting standards. The plan sponsor's Employer Identification Number is 53-0116145 and the Plan Number is 333.

A unique characteristic of a multiemployer plan compared to a single employer plan is that all plan assets are available to pay benefits of any plan participant. Separate asset accounts are not maintained for participating employers. This means that assets contributed by one employer may be used to provide benefits to employees of other participating employers.

The Cooperative makes annual contributions to the program equal to the amount accrued for pension expense. The Cooperative made contributions to the plan of \$751,310 and \$702,946 in 2016 and 2015, respectively, and represent less than 5 percent of the total contributions made to the plan by all participating employers. There have been no significant changes that affect the comparability of 2016 and 2015 contributions. The Cooperative is required to make contributions for those employees covered by the collective bargaining agreement through April 30, 2017.

In the RS Plan a "zone-status" determination is not required, and therefore not determined, under the Pension Protection Act (PPA) of 2006. In addition, the accumulated benefit obligations and plan assets are not determined or allocated separately by individual employer. In total, the Retirement Security Plan was over 80 percent funded on January 1, 2016 and January 1, 2015, based on the PPA funding target and PPA actuarial value of assets on those dates.

Because the provisions of the PPA do not apply to the RS Plan, funding improvement plans and surcharges are not applicable. Future contribution requirements are determined each year as part of the actuarial valuation of the plan and may change as a result of plan experience.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 11 EMPLOYEE BENEFITS (Continued)

Defined Contributions Plan

The Cooperative has a NRECA 401(k) defined contribution savings plan for employees who meet certain age and service requirements. The Cooperative matches employee contributions up to 1.0% for union employees effective August 1, 2015 (previously 4.5%) and 6.0% for non-union employees' compensation into the plan. Non-union employees have to contribute 6% to get the employer's 6% contribution. Savings plan expense was \$138,379 in 2016 and \$164,762 in 2015.

Other Plans

The Cooperative also provides employees with medical and dental insurance coverage, short-term and long-term disability, and life insurance, which are funded by employer and employee contributions. Along with these benefits, they also fund contributions to a health savings account for each employee. The Cooperative's cost related to these benefits was \$283,301 and \$256,382 in 2016 and 2015, respectively.

Compensated Absences

The cost of compensated absences (vacation, sick leave taken, and holidays) was \$547,771 and \$525,973 in 2016 and 2015, respectively.

Note 12 RELATED PARTY TRANSACTIONS AND COMMITMENTS

Purchased Power Agreement

Polk-Burnett Electric Cooperative is a member of Dairyland Power Cooperative (DPC) which is an electric generation and transmission cooperative. The Cooperative obtained all of its purchased power from DPC for the years ended December 31, 2016 and 2015. In 2016 and 2015, the Cooperative's total purchased power was \$17,770,080 and \$17,715,561 respectively.

Under its wholesale power agreement, the Cooperative is committed to purchase its electric power and energy requirements from DPC until December 31, 2055. The rates paid to DPC are subject to periodic review.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 12 RELATED PARTY TRANSACTIONS AND COMMITMENTS (Continued)

Management Consulting, Accounting and Other Services to Propane Subsidiary

Polk-Burnett Electric Cooperative has an agreement with the Propane subsidiary, whereby the Cooperative furnishes management consulting, accounting, building and office space, and bulk facility maintenance and other related products and services as may be required by them. Compensation for such services is at cost. The agreement is to continue in force for one year and is automatically renewable for successive one year terms unless, either party, sixty days prior to the expiration of any contract term notifies the other of its desire to renegotiate the substantial provisions of the agreement or terminate the contract. The total costs charged to the subsidiary under the agreements amounted to \$26,417 and \$36,000 per year in 2016 and 2015, respectively. This activity has been eliminated in the consolidated financial statements.

Lease of Office and Bulk Plant Facilities to Propane Subsidiary

The Cooperative leases office space and bulk plant facilities to the Propane subsidiary. The annual base rent is \$15,600 and \$14,400 in 2016 and 2015, respectively, plus taxes, other than real estate assessments, insurance premiums and utility services. The base rent shall increase each year by an amount equal to the amount of the increase in real estate tax due and payable during the succeeding year. The lease is effective January 1, 2014 and the office space and bulk plant facilities have a five year term. The office space and bulk plant facilities shall automatically renew for successive five year periods upon like terms unless either party, no later than ninety days prior to the first or any subsequent termination date, notifies the other party in writing of its intention of non-renewal. The total costs charged to the subsidiary under the agreements amounted to \$14,400 and \$13,200 in 2016 and 2015, respectively. This activity has been eliminated in the consolidated financial statements.

Other Related Party Transactions

The Cooperative purchased \$9,173 and \$14,798 in propane from the Propane subsidiary and had a balance of \$0 and \$1,615 in propane deposits at year end in 2016 and 2015, respectively.

The Cooperative also charges interest to subsidiaries for the use of funds. No interest was charged in 2016 or 2015.

Substation Operating Lease Commitment

In August 2002 the Cooperative entered into an agreement to lease a substation from another rural electric cooperative under a non-cancelable operating lease agreement. The lease agreement currently requires a monthly base lease payment of \$1,439 and expires August 10, 2032.

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 12 RELATED PARTY TRANSACTIONS AND COMMITMENTS (Continued)

Substation Operating Lease Commitment (Continued)

The annual rent expense under this agreement was \$17,268 for 2016 and 2015. Scheduled future minimum lease payments under the lease agreement are as follows:

<u>Year Ending December 31,</u>	
2017	\$ 17,268
2018	17,268
2019	17,268
2020	17,268
2021	17,268
Thereafter	182,753
	<u>\$ 269,093</u>

Deferred Compensation

The deferred compensation plan represents the Cooperative's accrued liability to a former CEO for a \$310,000 deferred compensation package. Payments under this agreement were \$50,000 and \$54,543 during 2016 and 2015, respectively. The deferred compensation plan is unfunded and is shown in deferred credits.

Propane Contract Commitments

At December 31, 2016, Polk-Burnett Propane Services, Inc., has contracted for approximately 1,008,075 gallons of propane gas purchases with suppliers and had 1,241,187 gallons deliverable to prepaid contract members. No gains or losses on these contracts are included in the financial statements.

Note 13 CASH AND CASH EQUIVALENTS

At December 31, 2016 and 2015, cash and cash equivalents as defined in Note 1 consists of:

	<u>2016</u>	<u>2015</u>
Cash - general	\$ 3,175,190	\$ 4,614,345
Temporary cash investments	<u>1,053,872</u>	<u>1,397,037</u>
Total	<u>\$ 4,229,062</u>	<u>\$ 6,011,382</u>

POLK-BURNETT ELECTRIC COOPERATIVE
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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Note 14 SUBSEQUENT EVENT

In 2016, Dairyland Power was awarded \$73.5 million from a lawsuit it filed against the United States Government and will be refunding approximately \$47.6 million to its member distribution cooperatives in 2017. The portion that the Cooperative is expected to receive in 2017 is \$2,657,267.

Note 15 CONTINGENT LIABILITY

The Cooperative is the defendant in litigation involving a former general manager. The suit claims \$1,172,451 in damages, \$532,393 for wrongful termination, \$620,058 for unpaid retirement benefits and other fringe benefits, and \$20,000 for attorney's fees. The Cooperative is contesting the claims and the damages, but there is still a chance of reasonable settlement. Discovery has been completed, and depositions have been taken of three witnesses. The Cooperative plans to move for full or partial summary judgement against the former general manager. It is possible that the Cooperative will incur a liability from this lawsuit. An estimate of this liability cannot currently be made.