

Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, April 6, 2016

A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperation, 1001 State Road 35, Centuria, Wisconsin, on Wednesday, April 6, 2016, 1:30 p.m. pursuant to notice duly given.

Present: Merle Bergren, JoAnn Kipping, Gary Ganje, Clarice Johnson, Ed Peterson, Alma Karels, Kris McCormack and Joan O'Fallon (facilitator).

Absent: Elvira Schmidt and Mabel Jenssen.

CALL MEETING TO ORDER

Gary Ganje, president, called the meeting to order at 1:35 p.m.

APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Merle Bergren and seconded by Ed Peterson.

READING OF THE MISSION STATEMENT

Gary Ganje, president, read the mission statement to guide the board's consideration of grant requests.

APPROVAL OF JANUARY MINUTES

A motion was made by Alma Karels and seconded by Kris McCormack to approve the January 6, 2016, meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

A motion was made by Kris McCormack and seconded by JoAnn Kipping to approve the treasurer's report. The year-to-date total through February 2016 is \$31,060.93. Year-to-date disbursements totaled \$16,053, plus \$142.56 for mileage reimbursement. The ending balance is \$14,865.37.

MEETING FACILILATOR'S REPORT

Joan O'Fallon distributed thank-you notes and publications from grant recipients. Joan also introduced Polk-Burnett accountants, Heather Gerber and Susan Huerstel, who provide accounting and financial services for Operation Round-Up/Polk-Burnett Charities.

MOTION TO ACCEPT 2015 TAX RETURN AND AUDIT REPORT

A motion was made by Merle Bergren and seconded by Clarice Johnson to accept the 2015 tax return and audit report for Operation Round-Up/Polk-Burnett Charities, as prepared by Polk-Burnett's accounting department.

MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Alma Karels and seconded by Clarice Johnson to approve \$13,700 in grant funding for 18 organizations listed below.

1. Car Care, \$1,000

to repair cars for people in need

2. Yellow Lake Food Distribution, \$1,000

to buy food for monthly distribution in Webster to local families

3. Frederic Elementary School, \$500

to offer theme study unit on Australia

- 4. Restorative Justice of Northwest Wisconsin, \$1,000**
to support Victim Impact Panels that connect offenders and victims of crime
- 5. Community Referral Agency, \$1,000**
to fund activities for children at shelter
- 6. Osceola Community Health Foundation, \$200**
to help with marketing for giveBIG St. Croix Valley
- 7. Luck School District, \$500**
to buy a new stove and refrigerator for the Family and Consumer Science room
- 8. St. Croix Falls School District Community Learning Center, \$500**
to purchase healthy snacks for students in after-school program
- 9. St. Croix Falls Food Shelf, \$1,000**
to buy food for distribution to local families in need
- 10. St. Croix Falls School District, \$500**
to build concession area and restroom at the football field
- 11. Mental Health Task Force of Polk County, \$1,000**
to subscribe to new, web-based donor management program
- 12. Polk County Home & Community Education, \$1,000**
to purchase books for children in Polk County Head Start
- 13. Clear Lake Park Board, \$500**
to build a handicap accessible dock at the boat landing
- 14. St. Croix Falls Public Library, \$1,000**
to support summer reading program for youth
- 15. Frederic Arts, \$1,000**
to offer summer day-camps with art instruction for children 8 to 14
- 16. Indianhead Community Action Agency, Webster Connections Store, \$1,000**
to buy food for local families in need
- 17. Webster Senior Citizens, \$500**
to replace roof at Webster Senior Center
- 18. Friends of Crex, \$500**
to help build a multi-purpose building to replace 1964 mess hall

Two applications will be held for consideration next quarter:

- 1. Balsam Lake Water Ski Show Team, \$1,000** *to purchase equipment and first aid kit, submitted too early*
- 2. Turtle Lake School District K-12 Art Department, \$928.18,** *to purchase supplies for K-12 ceramics program, requested that we hold for consideration at July meeting, as this is the start of new school year*

MILEAGE REIMBURSEMENT

A motion was made by Clarice Johnson and seconded by Kris McCormack to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Merle Bergren and seconded by Alma Karels to adjourn the meeting at 2:25 p.m.

Next Board Meeting: Wednesday, July 6, 2016, 1:30 p.m., Siren.