

# **Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, April 4, 2018**

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperation, 1001 State Road 35, Centuria, Wisconsin, on Wednesday, April 4, 2018, 1:30 p.m. pursuant to notice duly given.*

Present: Merle Bergren, JoAnn Kipping, Gary Ganje, Ed Peterson, Alma Karels, Herschel Brown, Kris McCormack and Joan O'Fallon (facilitator). Sandy Beauvais, guest.

Absent: Clarice Johnson, Elvira Schmidt.

## CALL MEETING TO ORDER

Gary Ganje called the meeting to order at 1:35 p.m.

## APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Ed Peterson and seconded by Herschel Brown.

## READING OF THE MISSION STATEMENT

Gary Ganje read the mission statement to guide the board's consideration of grant requests.

## APPROVAL OF JANUARY MINUTES

A motion was made by JoAnn Kipping and seconded by Kris McCormack to approve the January 3, 2018, meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

## APPROVAL OF TREASURER'S REPORT

A motion was made by JoAnn Kipping and seconded by Kris McCormack to approve the treasurer's report. The year-to-date total through February 2018 is \$32,452.56. Year-to-date disbursements totaled \$9,500, plus \$182.03 for mileage reimbursement. As of March 2018, Operation Round-Up had a balance of \$22,770.53.

## ACCEPTTANCE OF 2017 INTERNAL AUDIT AND TAX RETURN

A motion was made by Merle Bergren and seconded by Herschel Brown to approve the 2017 Internal Audit and Tax Return. Motion carried.

## MEETING FACILILATORS REPORT

Joan O'Fallon distributed thank-you notes, newspaper clips and an invitation to enroll in the co-op's new Beat the Peak program.

## MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Herschel Brown and seconded by Alma Karels to approve \$16,050 in grant funding for 23 organizations listed below.

### **1. Frederic Elementary School, \$500**

*to support Winter Olympics theme unit and snow tubing field trip*

### **2. Open Cupboard Food Shelf, \$750**

*to support food backpack program*

### **3. Amery Women's Club, \$750**

*to purchase books for Amery second graders*

- 4. Yellow Lake Food Distribution, \$1,500**  
*to purchase food for local families*
- 5. Amery Area Food Pantry, \$1,500**  
*to purchase food and household goods for local families*
- 6. Polk County Home-School Liaison Program, \$500**  
*to purchase books and training materials*
- 7. Community Referral Agency, \$500**  
*to fund afterschool, weekend and summer activities for children at the shelter*
- 8. Luck School District, \$250**  
*to replace stove in family and consumer science classroom*
- 9. Webster Senior Center, \$500**  
*to repair walkway and kitchen floor*
- 10. Siren High School AODA, \$250**  
*to fund guest speaker on making healthy choices and abstaining from drugs and alcohol*
- 11. Polk County Health Department, \$1,000**  
*to purchase car seats for local families*
- 12. Domestic Animal Wellness Center & Wildlife Rescue, \$1,000**  
*to supplement cost of Lyme disease vaccine*
- 13. Community Homestead, \$800**  
*to purchase kayak for people with disabilities*
- 14. Grantsburg Community Education, \$1,000**  
*to support STAR mentorship program*
- 15. United Pioneer Home Auxiliary, \$500**  
*to purchase a communion table for residents*
- 16. Amery Hospital Foundation, \$500**  
*to expand PowerUp healthy eating and lifestyle program for Luck students*
- 17. Osceola Public Library, \$500**  
*to purchase a kit for printing on coffee mugs*
- 18. Grantsburg Revitalization Operation, \$500**  
*to build a half-mile fitness trail at the school for school and community use*
- 19. North Lakes Community Clinic, \$1,000**  
*to help purchase wheelchair lift at Turtle Lake dental clinic*
- 20. Mental Health Task Force of Polk County, \$500**  
*to create an educational video about task force programs and services*
- 21. Osceola Medical Center, \$1,000**  
*to purchase handicap accessible playground equipment*
- 22. Luck School Crisis Committee, \$500**  
*to help purchase portable emergency radios for school staff*
- 23. Turtle Lake Art Department, \$250**  
*to purchase iPads for creating and sharing artwork*

The following grant request was denied:

**Polk County Genealogy Society, \$600**, to purchase subscription to ancestry.com. The society will be invited to re-submit its application with additional information about the organization, its membership, location, services, etc.

#### MILEAGE REIMBURSEMENT

A motion was made by Ed Peterson and seconded by Kris McCormack to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Alma Karels and seconded by Ed Peterson to adjourn the meeting at 2:45 p.m.

**Next Board Meeting:** Wednesday, June 27, 2018, 1:30 p.m., SIREN.