

Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, January 2, 2014

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc.
was held at Polk-Burnett Electric Cooperation, 1001 State Road 35, Centuria, Wisconsin,
on Thursday, January 2, 2014, 6 p.m. pursuant to notice duly given.*

Present: Merle Bergren, Gary Ganje, Mabel Jensen, JoAnn Kipping, Kris McCormack, Lida Nordquist, Alma Karels, Ed Peterson and Joan O'Fallon (facilitator).

Absent: Clarice Johnson.

CALL MEETING TO ORDER

Gary called the meeting to order at 6 p.m.

APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Ed Peterson and seconded by Alma Karels.

READING OF THE MISSION STATEMENT

Gary Ganje read the mission statement to guide board's consideration of grant requests.

APPROVAL OF OCTOBER MINUTES

A motion was made by Alma Karels and seconded by Mabel Jensen to approve the October 3, 2013, meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

A motion was made by JoAnn Kipping and seconded by Kris McCormack to approve the treasurer's report. The beginning balance, including year-to-date donations through December 2013, is \$69,973.37. Year-to-date disbursements were \$55,300 for grant awards, \$64 for miscellaneous and \$696.65 for mileage reimbursement. As of December 2013 Operation Round-Up had a balance of \$13,912.72.

MEETING FACILITATORS REPORT

Joan distributed thank-you notes and publications from grant recipients. She also distributed a list of 2103 grant awards and noted that Operation Round-Up has awarded \$528,930 from its beginning in 1998 through 2013. This quarter, 24 applications were received for board consideration.

MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Merle Bergren and seconded by Alma Karels to approve \$13,350 in grant funding for 23 organizations listed below. In addition, two motions were approved to limit specific donation requests: the first motion was made by Alma Karels and seconded by Ed Peterson to limit the donation to Faith's Lodge to \$250; the board wants to support the organization's work; however, the mission of Faith's Lodge is not directly aligned with the mission of Operation Round-Up to improve the quality of life in our local community. The second motion was made by Kris McCormack and seconded by JoAnn Kipping to limit grants to school theater companies, e.g. Prairie Fire Theatre, to \$300 per school.

1. Polk Country Home & Community Education, \$550

to purchase 100 sets of books for head start children, Wisconsin Bookworm program

2. Grantsburg High School Boys Golf, \$500

to purchase equipment for GHS boys golf team

- 3. Arnell Memorial Humane Society, \$550**
to build exercise pens for shelter dogs
- 4. Car Care: Christians in Action, \$1,000**
to repair cars for people in need
- 5. Amery Area Food Pantry, \$1,000**
to purchase food and supplies for monthly distribution to people in need
- 6. Milltown Public Library, \$550**
to assist with summer reading program for youth
- 7. Frederic Birch Street Elementary School, \$550**
to offer "African Safari" theme unit, with Live Rainforest, Minnesota Zoo and Imax visit
- 8. Frederic Community Education, \$300**
to host Prairie Fire Children's Theatre for students in grades 2-12
- 9. Clayton Softball Program, \$250**
to help obtain a scoreboard for the softball field
- 10. Faith's Lodge, \$250**
to support operation of Faith's Lodge
- 11. Friends of the Polk County Library, \$550**
to purchase computer equipment
- 12. Northland Municipal Ambulance, \$550**
to purchase medical devices that provide uninterrupted CPR during hospital transports
- 13. Family Resource Center of St. Croix Valley, \$550**
to support parent education programs in Polk County
- 14. Lamar Community Center, \$550**
to provide continuing education in 2014, including art and engineering classes for children
- 15. St. Croix Falls H.S. Robotics Team, \$1,000**
to participate in regional competition for robot design, construction and testing
- 16. St. Croix Valley Orchestra, \$550**
to purchase new music, update website and use email to attract larger audiences
- 17. Clayton School District, \$550**
to purchase special education supplies
- 18. Lifeline Food Pantry, \$1,000**
to help food pantry provide food assistance to 4,800 local families
- 19. Osceola Library, \$550**
to purchase two iPads for teen area, children's story time and technology literacy
- 20. Osceola Elementary Ready Readers, \$400**
to purchase books with CDs, CD players and headphones to foster listening and reading skills
- 21. Burnett County Family Resource Center, \$550**
to provide educational family activities throughout the year
- 22. Northern Waters Literacy, Polk County Area Literacy Council, \$500**
to purchase materials for adult GED tutoring
- 23. Upper St. Croix Valley Music Association, \$550**
to fund guest conductor for 10-school honor and concert bands

The following grant application was put on hold because it was submitted too early:

- 1. Endeavors Adult Development Center, \$1,000, to construct a storage shed for greenhouse equipment**

MILEAGE REIMBURSEMENT

A motion was made by Ed Peterson and seconded by Merle Bergren to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Merle Bergren and seconded by Alma Karels to adjourn the meeting at 7:05 p.m.

Next Board Meeting: Thursday, April 3, 2014, 6 p.m., Centuria