

# Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, January 3, 2013

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin, on January 3, 2013, 6 p.m. pursuant to notice duly given.*

**Present:** Janet McInroy, Merle Bergren, Mabel Jenssen, Clarice Johnson, Tammi Larson, Kris McCormack, Alma Karels, Gary Ganje, Joan O'Fallon (facilitator), Bill Schmidt (general manager) and Ed Gullickson (Polk-Burnett board president).

**Absent:** Ed Peterson

## CALL MEETING TO ORDER/APPROVE AGENDA

Polk-Burnett Board President Ed Gullickson and General Manager Bill Schmidt thanked Operation Round-Up board directors for their work and invited them to participate in 75th anniversary events this year.

Janet (president) called the meeting to order at 6 p.m. A motion was made by Alma and seconded by Kris to approve agenda. Motion carried.

## READING OF MISSION STATEMENT

Janet read the Operation Round-Up mission statement to provide direction for the work ahead.

## APPROVAL OF MEETING MINUTES

A motion was made by Gary and seconded by Clarice to approve the October 1, 2012, meeting minutes. Motion carried. Joan will post on the website.

## APPROVAL OF TREASURER'S REPORT

The January 2013 treasurer's report was provided by Alma, secretary/treasurer, as prepared by the co-op's accounting department. A motion was made by Tammi and seconded by Gary to approve the treasurer's report.

Year-to-date available funds were \$69,909.34; this includes starting balance, interest, miscellaneous expenses and donations through December 2012. Year-to-date disbursements were \$51,255 for grant awards and 696.53 for mileage reimbursement. As of January 2013, Operation Round-Up had a balance of 17,957.81.

## MEETING FACILITATORS REPORT

Joan distributed thank-you notes and publications from grant recipients, and press clippings.

Joan asked the board to consider moving the next meeting date from Thursday, April 4. The board agreed to meet Tuesday, April 2, 6:30 p.m.

Tammi asked the board about submitting a grant request from a non-profit vet clinic/wildlife rescue organization she is involved with in Frederic. Board members said the application would be eligible, but Tammi would need to abstain from the vote to approve/deny the grant. Past practice has proven that Operation Round-Up board directors are active in the community and their involvement in an organization should not make the organization ineligible for Operation Round-Up, as long as there is no financial gain or conflict of interest for the director.

## CONSIDERATION OF GRANT APPLICATIONS

This quarter, 24 applications were received and reviewed by the board.

### MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Merle and seconded by Kris to approve \$17,300 in grant funding for the following 24 organizations. Motion carried.

- 1. Indianhead Community Action Agency, \$750**  
*to purchase food for Burnett County foodshelf*
- 2. Amery Band Booster, \$500**  
*to help Amery Marching Band perform in San Diego parade*
- 3. Polk County Home and Community Education, \$750**  
*to purchase books for Head Start children*
- 4. Salvation Army of Polk and Burnett Counties, \$750**  
*to send food home with school children for the weekend*
- 5. Polk County 4-H Horse Project, \$1,000**  
*to make improvements to outdoor riding arena at Polk County Fairgrounds*
- 6. Burnett County Alternative Learning Center \$750**  
*to purchase material to make lap quilts for senior centers and nursing homes*
- 7. Polk County Amateur Radio Association, \$500**  
*to maintain equipment and provide training for emergency communications*
- 8. River Valley Hockey Association, \$750**  
*to purchase replacement equipment, helmets and skates for kids and coaches*
- 9. Family Resource Center of St. Croix Valley, \$750**  
*to expand parent education programs in Polk County*
- 10. Car Care, \$1,000**  
*to help young women with auto repairs, so they have safe, reliable transportation to get to work*
- 11. Burnett County Family Resource Center, \$750**  
*to help provide educational, fun family events for free*
- 12. Milltown Public Library, \$750**  
*to support 2013 summer reading program, literacy and learning for children*
- 13. St. Croix Falls Public Library, \$500**  
*to expand books, activities and arts programming for young children and teens*
- 14. Jackson Volunteer Fire Department, \$750**  
*to purchase blocking and cribbing equipment to stabilize vehicles at accident scenes*
- 15. Polk County Human Services, Childcare Certification Program, \$300**  
*to provide safety equipment (CO-fire detectors, door-knob covers) to childcare providers*
- 16. Frederic Community Education, \$750**  
*to host Prairie Fire Children's Theatre*
- 17. Lamar Community Center, \$750**  
*to offer children's programming in the arts and engineering in 2013*
- 18. Western Wisconsin Lyme Action Group, \$750**  
*to print materials and sponsor speakers to educate about Lyme Disease*
- 19. Frederic Elementary School PT0, \$750**  
*to sponsor literacy night, family game night and family movie night*
- 20. Frederic Elementary School, \$750**  
*to support "Asian Adventure" theme education and theater field trip*
- 21. St. Croix Valley Orchestra, \$750**  
*to purchase new music and stand lights for 2013 performances*

**22. Apple River Association, \$750**

*to purchase equipment to test and monitor water quality of river over time*

**23. Luck Area Historical Society, \$750**

*to create a traveling exhibit about the past and future of energy in our area*

**24. Wild Rivers Habitat for Humanity, \$750**

*to build, rehabilitate and repair homes for families in Polk and Burnett counties*

MILEAGE REIMBURSEMENT

A motion was made by Alma and seconded by Clarice to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's accounting department.

ADJOURNMENT

A motion was made by Clarice and seconded by Mabel to adjourn the meeting at 7:15 p.m. Motion carried.

**Next Board Meeting:** Tuesday, April 2, 6:30 p.m., Centuria