

Polk-Burnett Charities, Inc./Operation Round-Up®

Board of Directors Meeting Minutes, April 1, 2026

***A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc.
was held at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin,
on Wednesday, April 1, 2026, 1:30 p.m. pursuant to notice duly given.***

Present: Marlyn Bottolfson, Julie Minell, Diane Lund, Mary Erickson, Ed Peterson, Gretchen Sampson, Gary Ganje and Elvira Schmidt and Joan O'Fallon (facilitator).

Absent: JoAnn Kipping.

CALL MEETING TO ORDER

Gretchen Sampson, president, called the meeting to order at 1:28 p.m.

APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Diane Lund and seconded by Mary Erickson.

APPROVAL OF JANUARY MINUTES

A motion was made by Elvira Schmidt and seconded by Marlyn Bottolfson to approve the January 2026 meeting minutes. Motion approved. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

A donation was received in January for \$13,103. Year-to-date funds through March 2026 totaled \$50,345.91. Year-to-date disbursements totaled \$13,992, and \$271.88 was paid for mileage reimbursement. The ending balance was \$36,082.03. A motion was made by Gary Ganje and seconded by Mary Erickson to approve the treasurer's report. Motion approved.

MEETING FACILILATOR'S REPORT

Joan O'Fallon distributed thank-you notes and publications from grant recipients, and newspaper clips from recent Operation Round Up grant presentations. O'Fallon shared copies of a thank you letter to a co-op member who donated \$13,103 to Operation Round Up in January. She reported that this is the first quarter for our revised grant application and asked for feedback; directors said they liked the improvements, and that it remains easy to complete by grant applicants and review by directors. O'Fallon reported that terms will end for three directors in June 2026: Gary Ganje, District 3; Marlyn Bottolfson, District 4; and JoAnn Kipping, District 7.

READING OF THE MISSION STATEMENT

Gretchen Sampson read the mission statement to guide the board's consideration of grant requests.

MOTION TO APPROVE GRANT FUNDING

A motion was made by Ed Peterson and seconded by Diane Lund to approve \$16,808 in grant funding for 15 organizations listed below. Motion approved.

- 1. Luck Public Library, \$1,000, yoga classes**
- 2. Grantsburg Music Festival Society, \$1,000, summer Music in the Park**
- 3. Grantsburg Chamber of Commerce, \$1,000, Leo Chenal sign**
- 4. Amery High School Student Council, \$808, popcorn machine for concession stand**
- 5. Unity School District, \$1,000, soccer uniforms, high school girls and boys, co-op teams with SCF**

- 6. Humane Society of Burnett County, \$1,000, low-cost spay and neuter clinic**
- 7. Milltown Public Library, 1,500, summer reading literacy kits**
- 8. Clear Lake Police Dept., \$1,500, reconnaissance scout robot**
- 9. Luck School District, FCCLA, \$1,000, state leadership conference for FCCLA students**
- 10. Amery School Forest, \$1,000, educational signs for school forest**
- 11. Amery School Ag Dept., \$1,500, fences for goat grazing to eradicate buckthorn in school forest**
- 12. Endeavors Adult Development Center, \$2,000, new building, Growing our Mission campaign**
- 13. St. Croix Festival Theatre, \$1,000, summer theater camps for youth**
- 14. WPCA Radio, Amery, \$1,000, computer, software and sound board**
- 15. Frederic Farmers Market, \$500, market signs, flyers and newspaper ads**

Four applications below were put on hold for review in July, as they were submitted too early:

Quarter Moon Acres Equine Therapy Center, \$1,414, insurance and PATH membership
Amery Area Historical Society & Museum, \$1,500, First 100 Years of Amery Area display
The Salvation Army, Polk County, \$1,500, food backpack program for Polk County students
The Salvation Army, Burnett County, \$1,500, food backpack program for Burnett County students

MILEAGE REIMBURSEMENT

A motion was made by Elvira Schmidt and seconded by Mary Erickson to approve mileage reimbursement for board members who submitted expense forms. Motion approved. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

A motion was made by Mary Erickson and seconded by Diane Lund to adjourn the meeting at 2:09 p.m. Motion approved.

Next Board Meeting: Wednesday, July 1, 2026, 1:30 p.m., SIREN