

# **Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, January 11, 2023**

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc.  
was held Wednesday, January 11, 2023, 1:30 p.m.,  
at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin.*

Present: Gary Ganje, Gretchen Sampson, Elvira Schmidt, Ed Peterson, Herschel Brown, Alma Karels, Marlyn Bottolfson, Clarice Johnson and Joan O'Fallon (facilitator).

Absent: JoAnn Kipping

## CALL MEETING TO ORDER

Ed Peterson, president, called the meeting to order at 1:30 p.m.

## APPROVAL OF AGENDA

A motion was made by Alma Karels and seconded by Herschel Brown to approve the agenda. Motion approved.

## APPROVAL OF MEETING MINUTES

A motion was made by Gary Ganje and seconded by Marlyn Bottolfson to approve the October 2022 meeting minutes. Motion approved. Joan O'Fallon will post October 2022 minutes on the website.

## APPROVAL OF TREASURER'S REPORT

A motion made by Herschel Brown and seconded by Clarice Johnson to approve the treasurer's report, presented by Alma Karels, secretary/treasurer. Funds through December 2022 totaled \$104,494.59. Disbursements totaled \$65,259, plus \$729.11 for board mileage reimbursement. The ending balance was \$38,506.48. Motion approved.

## MEETING FACILITATOR'S REPORT

Joan O'Fallon shared the 2023 meeting calendar, 2023 board roster, thank-you notes from grant recipients and newspaper clips of check presentations from the past quarter. To increase the number of grant applications back to historical levels, the board asked Joan to promote that Operation Round Up is now accepting applications for spring grants.

## READING OF THE MISSION STATEMENT

Gary Ganje read the mission statement to guide the board's consideration of grant requests.

## MOTION TO APPROVE GRANT FUNDING

A motion was made by Herschel Brown and seconded by Clarice Johnson to approve \$9,000 in grant funding for seven nonprofit organizations below.

- 1. Amery School Agriculture Dept, \$1,500, install electricity in animal shed**
- 2. Endeavors Adult Development Center, \$1,500, services for adults with disabilities**
- 3. Unity FFA, \$1,000, animal gates and pens, and educational signage for Ag on the Lawn**
- 4. Clear Lake Public Library, \$1,000, summer reading program**
- 5. Ruby's Food Shelf, Home & Away Ministries, \$1,500, support food shelf in Siren area**
- 6. Interfaith Caregivers of Polk County \$1,500, recruit volunteers to help senior citizens and adults with disabilities**
- 7. West Denmark Woodland School, \$1,000, summer school program for children**

MILEAGE REIMBURSEMENT

Mileage reimbursement will be paid to board members who submitted expense forms.

ADJOURNMENT

A motion was made by Elvira Schmidt and seconded by Clarice Johnson to adjourn the meeting at 1:45 p.m. Motion approved.

**Next Board Meeting:** Wednesday, April 5, 2023, 1:30 p.m., Centuria