

Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, June 28, 2023

A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 7298 State Road 70, Siren, Wisconsin, on Wednesday, June 28, 2023, 1:30 p.m. pursuant to notice duly given.

Present: JoAnn Kipping, Gary Ganje, Ed Peterson, Herschel Brown, Gretchen Sampson, Elvira Schmidt and Joan O'Fallon (facilitator).

Absent: Alma Karels, Marlyn Bottolfson, Clarice Johnson.

CALL MEETING TO ORDER

Ed Peterson, president, called the meeting to order at 1:30 p.m.

APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Herschel Brown and seconded by Gretchen Sampson.

BOARD RENEWALS & NEW APPOINTMENTS

Joan O'Fallon reported that term renewals were approved by the Polk-Burnett Electric Cooperative board at its June 26 regular board meeting for Gary Ganje, District 3; Marlyn Bottolfson, District 4 and JoAnn Kipping, District 7. New terms run 2023 – 2026.

O'Fallon also reported that a new director will be appointed by the electric co-op board in District 1 to fill the position held by Clarice Johnson for 20 years (2003-2023). Johnson resigned, effective July 1, because she is moving out of Polk-Burnett's service territory. We appreciate her dedication and service!

BOARD OFFICER ELECTIONS

A motion was made by Ed Peterson and seconded by JoAnn Kipping to nominate **Gretchen Sampson for president**. Nominations closed. Unanimous approval.

A motion was made by Gary Ganje and seconded by Ed Peterson to nominate **Herschel Brown for vice president**. Nominations closed. Unanimous approval.

A motion was made by Elvira Schmidt and seconded by JoAnn Kipping to nominate **Alma Karels for secretary-treasurer**. Nominations closed. Unanimous approval.

DELEGATE AUTHORITY TO ADMINISTER SECRETARY/TREASURER DUTIES

A motion was made by Gary Ganje and seconded by Elvira Schmidt to delegate day-to-day administrative duties of the secretary/treasurer to Polk-Burnett's communications director and manager of finance and accounting. Motion approved.

ANNUAL POLICY AND BYLAW REVIEW

The board reviewed policies and bylaws. No changes.

APPROVAL OF APRIL MINUTES

A motion was made by Ed Peterson and seconded by Gary Ganje to approve the April 2023 meeting minutes. Motion approved. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

A motion was made by Gary Ganje and seconded by Herschel Brown to approve the treasurer's report. Motion approved. Year-to-date funds through June 2023 totaled \$72,318.77. Year-to-date grants totaled \$40,804, and \$479.46 was paid out for mileage reimbursement. The ending balance is \$31,035.31.

MEETING FACILILATOR'S REPORT

Joan O'Fallon distributed thank-you notes and publications from grant recipients, newspaper clips and the 2022 Polk-Burnett Charities/Operation Round Up annual report, which was presented to the electric co-op board June 26.

READING OF THE MISSION STATEMENT

Elvira Schmidt read the mission statement to guide the board's consideration of grant requests.

MOTION TO APPROVE GRANT FUNDING

A motion was made by Ed Peterson and seconded by Herschel Brown to approve \$28,925 in grant funding for 26 organizations listed below. Motion approved.

1. **Amery Area Food Pantry, \$1,500, distribution of food, household items and personal care items**
2. **Sterling, Eureka, Laketown Historical Society, \$750, convert historical materials to digital files**
3. **St. Croix Falls Police K9 Association, \$1,000, training and supplies for K9 program**
4. **Arnell Memorial Humane Society \$1,000, veterinary care for pets at shelter**
5. **St. Croix Falls Wrestling Booster Club, \$500, equipment, uniforms, transportation for athletes**
6. **Home and Away Ministries, Ruby's Pantry, \$1,000, security cameras**
7. **Osceola Elementary School, \$1,000, sensory light table for pre-K classroom**
8. **Centuria Public Library, \$1,000, summer reading program for youth**
9. **Unity Future Business Leaders of America, \$500, support students at national competition**
10. **Northwest Passage, \$1,225, fishing poles and tackle for youth residents**
11. **Luck Schools, Family and Consumer Science, \$500, replace silverware, glasses, bakeware**
12. **Amery Women's Club, \$1,000, books for Amery second graders for Read Across America**
13. **Interfaith Caregivers of Burnett County, \$1,500, residential wheelchair ramps**
14. **Frederic Senior Center, \$1,000, internet-connected TV and sound bar**
15. **Polk County Historical Society, \$1,000, UV protection for museum windows**
16. **Feed My Neighbor Community Food Pantry, \$1,500, refrigerator and freezer**
17. **Kinship of Polk County, \$1,500, youth mentor program**
18. **Moms and Dads Against Meth, \$1,500, Butterfly House, a sober transitional residence for women**
19. **AYSO Region 1437 Soccer, St. Croix Falls area, \$500, field rental and equipment**
20. **Amery Area Historical Society, \$1,000, update and reprint Amery centennial publication**
21. **Youth of Burnett County, \$950, display booth for community events**
22. **Grantsburg Area Historical Society, \$1,000, replace rain gutters on museum building**
23. **St. Croix Valley Orchestra, \$1,000, equipment and supplies, such as music stands and folders**
24. **Family Pathways, \$3,000, \$1,500 to Frederic food shelf, \$1,500 to St. Croix Falls food shelf**
25. **Wild Rivers Habitat for Humanity, \$1,500, equipment and supplies for home construction and repairs in Webster area**
26. **Amery Area Community Center, \$1,000, replace freezer**

MILEAGE REIMBURSEMENT

A motion was made by Ed Peterson and seconded by Gary Ganje to approve mileage reimbursement for board members who submitted expense forms. Motion approved. Checks will be mailed by Polk-Burnett's finance department.

ADJOURNMENT

Gretchen Sampson adjourned the meeting at 2:05 p.m.

Next Board Meeting: Wednesday, October 4, 2023, 1:30 p.m., Centuria