

# Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, July 6, 2022

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 7298 State Road 70, Siren, Wisconsin, on Wednesday, July 6, 2022, 1:30 p.m. pursuant to notice duly given.*

Present: Alma Karels, JoAnn Kipping, Gary Ganje, Clarice Johnson, Ed Peterson, Herschel Brown, Gretchen Sampson and Joan O'Fallon (facilitator).

Absent: Merle Bergren and Elvira Schmidt.

## CALL MEETING TO ORDER

Ed Peterson, president, called the meeting to order at 1:32 p.m.

## APPROVAL OF THE AGENDA

The agenda was approved with a motion made by JoAnn Kipping and seconded by Alma Karels.

## BOARD RENEWALS

Joan O'Fallon reported that term renewals were approved by the Polk-Burnett Electric Cooperative board at its June 27 regular board meeting for Clarice Johnson, District 1; Herschel Brown, District 5; and Alma Karels, District 9. New terms run 2022 – 2025.

## BOARD OFFICER ELECTIONS

A motion was made by Gary Ganje and seconded by Alma Karels to nominate **Ed Peterson for president**. Approved.

A motion was made by Gretchen Sampson and seconded by JoAnn Kipping to nominate **Elvira Schmidt for vice president**. Ed Peterson moved to close the nominations for unanimous approval.

A motion was made by Gretchen Sampson and seconded by Clarice Johnson to nominate **Alma Karels for secretary-treasurer**. Ed Peterson moved to close the nominations for unanimous approval.

## POLICY AND BYLAW REVIEW

The board reviewed policies and bylaws. No changes.

## DELEGATE AUTHORITY TO ADMINISTER SECRETARY/TREASURER DUTIES

A motion was made by Clarice Johnson and seconded by Gretchen Sampson to delegate day-to-day administrative duties of the secretary/treasurer to Polk-Burnett's communications director and manager of finance and accounting. Motion carried.

## APPROVAL OF APRIL MINUTES

A motion was made by JoAnn Kipping and seconded by Gary Ganje to approve the April 2022 meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

## APPROVAL OF TREASURER'S REPORT

A motion was made by Gary Ganje and seconded by Gretchen Sampson to approve the treasurer's report. Motion carried. Year-to-date total funds through June 2022 was \$70,068.13. Year-to-date grants totaled \$34,450, and \$214.11 was paid out for mileage reimbursement. The ending balance is \$35,404.02.

### MEETING FACILILATOR'S REPORT

Joan O'Fallon distributed thank-you notes and publications from grant recipients, newspaper clips and the 2021 Polk-Burnett Charities/Operation Round Up annual report, which was presented to the electric co-op board June 27.

### READING OF THE MISSION STATEMENT

Herschel Brown read the mission statement to guide the board's consideration of grant requests.

### MOTION TO APPROVE GRANT FUNDING

A motion was made by Gary Ganje and seconded by Alma Karels to approve \$20,730 in grant funding for 16 organizations listed below. Motion carried.

1. **Luck School District, \$1,000**, *kitchen equipment for family and consumer science room*
2. **Osceola Elementary School, \$1,000**, *preschool learning games and toys*
3. **AYSO Region 1437 Soccer, St. Croix Falls, \$500**, *field rental and goals*
4. **Friends of Wisconsin Interstate Park, \$1,000**, *repair fishing pier*
5. **Kinship of Polk County, \$1,500**, *support youth mentoring program*
6. **Centuria Public Library, \$1,000**, *summer reading program*
7. **St. Croix Falls Historical Society, \$1,000, Little Red Schoolhouse**, *interior paint, window repair*
8. **Moms and Dads Against Meth, \$1,000**, *support Butterfly House sober residence for women*
9. **Amery Area Food Pantry, \$2,000**, *food and household supplies for local families*
10. **Family Pathways, \$4,000**, *support food shelves in St. Croix Falls and Frederic (\$2,000 each)*
11. **Amery High School, \$1,000**, *creation of mental health collaborative*
12. **Webster Area Chamber of Commerce, \$1,200**, *community website and portable PA system*
13. **Luck Elementary School, \$500**, *reading backpack program*
14. **Burnett County 4-H, \$1,500**, *4-H camperships for local kids and Project Einstein STEM challenge*
15. **Interfaith Caregivers of Burnett County, \$1,500**, *wheelchair ramps*
16. **Polk County Agriculture Advocates, \$1,030**, *historical markers and book for Century Farms*

### MILEAGE REIMBURSEMENT

A motion was made by Gary Ganje and seconded by Clarice Johnson to approve mileage reimbursement for board members who submitted expense forms. Motion carried. Checks will be mailed by Polk-Burnett's finance department.

### ADJOURNMENT

Ed Peterson adjourned the meeting at 2:10 p.m.

**Next Board Meeting:** Wednesday, October 5, 1:30 p.m., Centuria