

Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, October 4, 2023

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc.
was held Wednesday, October 4, 2023, 1:30 p.m.,
at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin.*

Present: Gretchen Sampson, Elvira Schmidt, Ed Peterson, Herschel Brown, Marlyn Bottolfson, JoAnn Kipping, Julie Minell, Kelly Bertuleit and Joan O'Fallon (facilitator).

Absent: Gary Ganje

CALL MEETING TO ORDER

Gretchen Sampson, president, called the meeting to order at 1:29 p.m. She welcomed new two newly appointed directors: Julie Minell, Osceola, in District 1 and Kelly Bertuleit, Siren, in District 9.

APPROVAL OF AGENDA

A motion was made by Herschel Brown and seconded by Ed Peterson to approve the agenda. Motion approved.

SECRETARY/TREASURER ELECTION

A motion was made by Gretchen Sampson and seconded by Herschel Brown to nominate Elvira Schmidt for secretary/treasurer. There were no other nominations. Marlyn Bottolfson moved to close the nominations. Elvira Schmidt was unanimously approved as our new secretary/treasurer.

APPROVAL OF MEETING MINUTES

A motion was made by Ed Peterson and seconded by Herschel Brown to approve the June 2023 meeting minutes. Motion approved. Joan O'Fallon will post minutes on the website.

APPROVAL OF TREASURER'S REPORT

A motion made by JoAnn Kipping and seconded by Kelly Bertuleit to approve the treasurer's report. Funds through September 2023 totaled \$89,499.40. Disbursements totaled \$69,754, plus \$678.58 for board mileage reimbursement. The ending balance was \$19,066.82. Motion approved.

MEETING FACILITATOR'S REPORT

Joan O'Fallon shared the 2024 meeting schedule, thank-you notes from grant recipients and newspaper clips of check presentations from the past quarter.

READING OF THE MISSION STATEMENT

Gretchen Sampson read the mission statement to guide the board's consideration of grant requests.

MOTION TO APPROVE GRANT FUNDING

A motion was made by Elvira Schmidt and seconded by Kelly Bertuleit to approve \$13,750 in grant funding for 12 nonprofit organizations below.

- 1. Restorative Justice of Northwest Wisc., \$1,000, youth education and program to repair harm following a crime**
- 2. Luck Community Education, \$500, Future Luck Cardinal t-shirts and books**
- 3. Yellow Lake Food Distribution, \$1,500, support Webster-area community food bank**
- 4. Gandy Dancer Pickleball Assoc., \$250, equipment**
- 5. Workforce Resources, \$1,500, housing support for youth aging out of foster care**

6. Clear Lake Veterans Memorial, \$1,000, display of 27 historical American flags
7. Golden Age Manor, Amery, \$1,500, two manual lifts to help residents move from sitting to standing
8. STAR Education Foundation, \$1,000, food backpack program for students in St. Croix Falls schools
9. Lifeline Food Pantry, \$1,500, support Clear Lake-area community food bank
10. Friends of Gandy Dancer State Trail, \$1,000, bikes for check out at Milltown and Centuria libraries
11. Aging and Disability Resource Center of NW Wisc., \$1,500, commercial kitchen in Burnett County
12. St. Croix Valley Sexual Assault Response Team, \$1,500, training for forensic nurse examiners

The following grant applications were denied:

1. Wolf Creek Cemetery Association, \$1,000, cemetery lot directory sign
2. League of Women Voters, Upper St. Croix Valley, \$1,050, equipment to stream meetings online

The following grant application was put on hold until next quarter (applied too early):

1. Amery School District Ag Dept., \$1,500, electricity for animal outbuilding

MILEAGE REIMBURSEMENT

Mileage reimbursement will be paid to board members who submitted expense forms.

ADJOURNMENT

Ed Peterson moved to adjourn the meeting at 2:35 p.m. Marlyn Bottolfson seconded. Motion approved.

Next Board Meeting: Wednesday, January 3, 2024, 1:30 p.m., Centuria