

## Polk-Burnett Electric Cooperative 2021 Annual Meeting Rules

- 1. Unauthorized recordings of this meeting are not allowed.
- 2. All viewers will be in listen only mode.
- 3. Please submit questions or concerns about video or audio quality through the chat box.
- 4. Roberts Rules of Order will be followed.
- 5. Voting will take place through the polling function and will be open for 30 seconds.
- 6. Voting will take place on the following:
  - a. Any correction to the 2020 annual meeting minutes
  - b. Two bylaw amendments
- 7. There will be an interactive question and answer session near the end of the meeting. Questions can be submitted through the chat box.
- 8. During the meeting, documents will be available in the resource box of the annual meeting software.
- 9. After the meeting, the documents from the resource box, and a summary of the Q&A, will be posted on the website.

## Technical tips to ensure a positive experience

Test your computer in advance. To avoid technical difficulties during the live event, make sure your computer meets the system requirements and has no network restrictions on streaming media, go to <a href="https://ev2.perigonlive.com/SystemTest">https://ev2.perigonlive.com/SystemTest</a>. This presentation can be viewed on Windows or Mac computers, or on most iOS or Android devices, including the iPhone and iPad.

Need technical help? Visit the Perigon help page at https://ev2.perigonlive.com/help.

Thank you.