

# **Polk-Burnett Charities, Inc./Operation Round-Up® Board of Directors Meeting Minutes, April 3, 2019**

*A regular meeting of the Board of Directors of Polk-Burnett Charities, Inc. was held at Polk-Burnett Electric Cooperative, 1001 State Road 35, Centuria, Wisconsin, on Wednesday, April 3, 2019, 1:30 p.m. pursuant to notice duly given.*

Present: Merle Bergren, Gary Ganje, Clarice Johnson, Ed Peterson, Alma Karels, Herschel Brown, Kris McCormack and Joan O'Fallon (facilitator).

Absent: JoAnn Kipping, Elvira Schmidt.

## CALL MEETING TO ORDER

Gary Ganje, president, called the meeting to order at 1:30 p.m.

## APPROVAL OF THE AGENDA

The agenda was approved with a motion made by Herschel Brown and seconded by Alma Karels.

## APPROVAL OF LAST QUARTER'S MEETING MINUTES

A motion was made by Ed Peterson and seconded by Clarice Johnson to approve the January 2, 2019, meeting minutes. Motion carried. Joan O'Fallon will post minutes on the website.

## APPROVAL OF TREASURER'S REPORT

A motion was made by Kris McCormack and seconded by Herschel Brown to approve the treasurer's report. The year-to-date total funds through February 2019 was \$40,887.80. Year-to-date disbursements totaled \$10,993.84, plus \$230.84 for mileage reimbursement. The ending balance is \$29,663.12.

## ACCEPT 2018 TAXES AND FINANCIAL REPORT

A motion was made by Ed Peterson and seconded by Alma Karels to accept the 2018 taxes and financial report, as prepared by Polk-Burnett's accounting department.

## MEETING FACILILATOR'S REPORT

Joan O'Fallon distributed thank-you notes and publications from grant recipients.

Joan O'Fallon reminded the board that terms expire in June for Clarice Johnson, District 1; Herschel Brown, District 5; and Alma Karels, District 9. All agreed to renew for another term.

## READING OF THE MISSION STATEMENT

Gary Ganje read the mission statement to guide the board's consideration of grant requests.

## MOTION TO APPROVE/DENY GRANT FUNDING

A motion was made by Herschel Brown and seconded by Ed Peterson to approve \$21,500 in grant funding for 25 organizations below.

- 1. Polk County Agriculture Educators Association, \$500, tractor safety course**
- 2. Osceola FFA, \$500, ag education tent at Polk County Fair**
- 3. Skonewood Christian Retreat, \$1,000, update electrical service at campground**
- 4. Clear Lake Parent Teacher Organization, \$1,464, new playground equipment**
- 5. Frederic Elementary School, \$500, Explore Wisconsin theme unit**
- 6. Osceola School District Family Challenge, \$250, incentives for families to spend time together**

7. Lake Country Pedalers, \$900, trail marker signs for Keizer Lake Trails
8. Amery Area Food Pantry, \$1,500, food, personal care and household items for food shelf
9. Friends of Wisconsin Interstate Park, \$1,000, digital projector system
10. Community Referral Agency, \$1,000, playground equipment
11. Luck School District, \$600, new stove for family and consumer science room
12. Clear Lake Museum, \$1,000, military display and restoration
13. Polk County Community Services, Behavioral Health, \$250, incentives for clients to achieve goals
14. Fishbowl United Sportsmen's Club, \$836, camping tents for local scout troop
15. Quarter Moon Acres Equine Therapy, \$1,000, training for certified instructors
16. Luck Area Historical Society, \$1,000, new chairs for community programs
17. Frederic Middle School, \$500, social-emotional learning curriculum
18. Yellow Lake Food Distribution, \$1,500, food for monthly distribution in Webster
19. Burnett County Family Literacy, \$1,000, children's books and magazine subscriptions
20. St. Croix Falls Food Shelf, \$1,500, food for distribution to local families
21. Burnett County Medical Examiner, \$800, Narcan to protect medical examiner from opioid exposure
22. Luck School Garden, \$400, seeds, plants, bulbs and wood for raised garden beds
23. St. Croix Valley Orchestra, \$1,000, new music
24. Humane Society of Burnett County, \$1,000, volunteer supplies
25. St. Croix Falls Public Library, \$500, summer reading program for youth

A grant applications from the following organization were denied:

1. Burnett County Emergency Management, \$1,180.64, transportable emergency radio system, too early
2. H.O.P.E., \$1,500, establish support program for children in foster care, denied, will ask to provide additional information once organization is established
3. Clear Lake Area Community Center, \$2,000, door upgrades, too early
16. GiveBIG – St. Croix Valley, \$1,500, giving day to support local nonprofits, denied, foundation, Operation Round Up gives directly to same organizations as GiveBig

#### MILEAGE REIMBURSEMENT

A motion was made by Ed Peterson and seconded by Clarice Johnson to approve mileage reimbursement for board members who submitted expense forms. Checks will be mailed by Polk-Burnett's finance department.

#### ADJOURNMENT

A motion was made by Ed Peterson and seconded by Merle Bergren to adjourn the meeting at 2:40 p.m.

**Next Board Meeting:** Wednesday, June 26, 2019, 1:30 p.m., SIREN