

POLK-BURNETT ELECTRIC COOPERATIVE

Policy No.: **BD-28**

Subject: **Director Education**

Objective: To establish desirable education requirements which have been determined to be essential for individuals who are elected as Directors of Polk-Burnett Electric Cooperative.

Policy: It is recommended that each director attend at least one conference related to the electric cooperative industry per year so they can stay abreast of issues that might impact the Cooperative.

Additionally, anyone elected to serve as a director after the effective date of this policy are encouraged to become a Credentialed Cooperative Directors (CCD) from the National Rural Electric Cooperative Association within three years. The CCD courses, which require more than 40 hours to complete, include:

- Director Duties and Liabilities
- Understanding the Electric Business
- Board Roles and Relationships
- Strategic Planning
- Financial Decision Making

The following shall be used to determine the courses a director may attend each year:

Credentialed Cooperative Director (CCD):

- Five (5) CCD courses are required to obtain certification.
- Directors may take up to three (3) course per year through WECA Skillbuilders.

Board Leadership (BL):

- Ten (10) BL courses are required to obtain certification.
- Directors may take up to three (3) courses per year through WECA Skillbuilders.

Director Gold:

- Three (3) additional BL courses are required to obtain certification.
- To maintain Director Gold status, directors must earn three (3) credits within a two-year (24-month) period from the time their last Director Gold credential was awarded.
- Directors may take courses through WECA Skillbuilders or attend the CFC Forum to maintain Director Gold.

All registration fees for conferences and seminars are paid by the Cooperative, except CCD and BL courses that are retaken. Please reference *Policy BD-10 – Directors’ Expenses and Per Diems* for additional expenses paid by the Cooperative.

Variations from the policy that arise from time-to-time may be considered and granted at the discretion of the board of directors.

This policy is effective April 26, 2010.

Edward O. Gullickson, President
October 23, 2023