

POLK-BURNETT ELECTRIC COOPERATIVE

- Policy No.: **BD-8**
- Subject: **Check Signatures**
- Objective: To provide authority for signatures on Polk-Burnett Electric Cooperative checks.
- Policy: All checks drawn by the cooperative must have two signatures.
- A. General Fund checks may be signed by any two of the following:
1. President
 2. Secretary/Treasurer
 3. General Manager/CEO
 4. Manager of Finance & Accounting
 5. Accountant
- B. Capital Refund checks may be signed by any two of the following:
1. President
 2. Secretary/Treasurer
 3. General Manager/CEO
 4. Manager of Finance & Accounting
 5. Accountant

A list of all general fund checks drawn each month will be made available for board review upon request.

Edward O. Gullickson, President
March 28, 2022