



2020-21 Pre-buy & Budget Plan Contract

CONTRACTS & PAYMENTS MUST BE RECEIVED BY AUGUST 21, 2020

1001 State Road 35 | Centuria, WI 54824
7298 State Road 70 | Webster, WI 54893
propane@polkburnett.com | www.polkburnett.com
800-421-0283 | Fax 715-646-3394

NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

ACCOUNT #:
PRIOR 12 MTH. DELIVERIES:
CURRENT ACCT. BALANCE:
**account must be current to contract*
PHONE: _____
EMAIL: _____

☐ **OPTION 1: PRE-BUY** I would like to contract _____ gallons (**300 minimum**)

x \$ _____ /gal. = \$ _____

+ _____ 5.5% sales tax (if applicable – seasonal/commerical)

+ _____ due on account

- _____ credit on account

= \$ _____ **TOTAL DUE**

☐ **OPTION 2: BUDGET PLAN** Based on last year's usage, your budget amount has been calculated at \$ _____ /mo.
for the next 12 mos. – due on the 20th of each month (*capped price \$1.59/gal.*)

☐ I **was** enrolled in the budget plan in 2019-2020

I would like to re-enroll and understand that my budget amount will be adjusted to the amount listed above.

☐ I **was NOT** enrolled in the budget plan in 2019-2020

I would like to enroll and understand the amount listed above will be due each month for the next 12 mos.

NOTE: your first month's budget payment must be included with this contract or the monthly amount will increase
** see enclosed information sheet for full details and requirements

PAYMENT OPTIONS (NO PAYMENTS WILL BE ACCEPTED OVER THE PHONE)

☐ Check # _____ enclosed in the amount of \$ _____

☐ Credit Card payment has been made on web portal in the amount of \$ _____

GO TO WWW.POLKBURNETT.COM > PROPANE-CENTER > PAYMENT CENTER

Confirmation # _____

☐ Credit Card (*circle one*): VISA MasterCard Discover

Card # _____ Exp. ____ / ____ CVC _____

☐ Charge a one-time payment of \$ _____ ☐ Charge my monthly budget payment of \$ _____
(*budget OR contract payment*) thru AUTO-PAY on the 20th of each month

Signature _____ Date _____

* NO CONTRACTS OR PAYMENTS WILL BE ACCEPTED OVER THE PHONE *



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AUGUST 21, 2020

****DUE TO COVID-19 RESTRICTIONS, OUR LOBBIES WILL REMAIN CLOSED UNTIL FURTHER NOTICE.**
PLEASE VISIT OUR WEBSITE OR CALL THE OFFICE WITH ANY QUESTIONS.

PLEASE KEEP THIS PAGE FOR YOUR RECORDS

- ☐ I purchased _____ gallons @ \$ _____/gal. for a total of \$ _____.
- ☐ My budget plan amount is \$ _____/mo. for the next 12 months.

CONTRACT TERMS

- Contract is not valid until paid in full.
- Once the contract is set up on your account, any gallons delivered must come off your contract first and you will not be notified when your pre-buy gallons are gone.
- If an auto-delivery customer runs out of contracted gallons, it is the CUSTOMERS responsibility to contact the office if they do not want any more deliveries.
- If there are not enough contracted gallons left to make a minimum delivery during the contract period, a split delivery ticket will be made and the additional gallons will be invoiced at the current truck price.
- All deliveries must be tank fill-ups if contracted gallons are available. If contract gallons do not cover entire delivery, a minimum of 250 gallons (by request) or a fill is required.
- Any gallons remaining at the end of the contract period will be converted to dollars and remain on your account.
- There is a 10% cancellation fee of the total contract amount if contract is cancelled before expiration date.
- All contracts are non-transferable to other accounts or locations.
- No contracts will be accepted over the phone and a copy will not be mailed unless requested.
- Contracts will remain in effect until all gallons are delivered or until April 30, 2021, whichever comes first.
- Contract pricing does not guarantee automatic delivery. Any change of delivery service must be submitted in writing, either by email or filling out a change of delivery service form available on our website.

BUDGET PLAN

- Price per gallon is always \$0.05 less than the current truck price and this year's capped price is \$1.59/gal.
- You must either have a credit or zero balance at time of enrollment.
- You must have at least a 250-gallon tank or larger and get at least two deliveries per year.
- You will automatically be removed from the plan by missing two consecutive monthly payments- any balance plus finance charges will be due at that time.
- Monthly payment amounts are based on your previous year's usage – divided by 12 months (any credit/due amount on account is figured into calculation).
- Budget plan enrollment is subject to approval and certain restrictions may apply.
- Budget plan cannot be used for pre-buy contracts.
- Accounts will be periodically reviewed and amounts may be adjusted to avoid large catch-up amounts due in July.
- If your monthly amount shows as asterisks (**) and you are interested in a budget plan, please call the office.

NOTE: it is our intention to provide you with propane at a fair and reasonable price. However, if there are additional costs for wholesale propane or transportation assessed to Polk-Burnett, we assume the right to change contracts accordingly to avoid our business from incurring financial loss. Examples include, but are not limited to, pipeline failure, railcar transportation costs, terrorist activities, acts of God or anything else that would cause our wholesale supplier to alter our costs.

Thank you for your business – we appreciate it!
PolkBurnett.com/propane-center